

**Part of the Federated Governing Body of Golden Flatts and
Lynnfield Primary Schools**

Would you like to make a difference to Golden Flatts Primary School?

Why not become a Parent Governor?

**Golden Flatts Primary School is currently looking to recruit one new
Parent Governor**

Being a School Governor

You don't need to have specialist knowledge or formal qualifications to become a school governor. What we are looking for is interest, enthusiasm and a commitment to develop your skills, knowledge and understanding of the roles and responsibilities of a school governor. Support will be provided to help you get started and training will be available to help you develop your role.

The Federated Governing Body is made up of parents from Golden Flatts and Lynnfield schools, staff, members of the local community and other people who have an interest in supporting the schools. Their role is to work with the Headteacher to shape the future direction of the schools and help raise standards of achievement. More about the role of school governors is set out overleaf.

How to Apply

Parent Governors are elected by other parents of the school. To be eligible for election you have to be a parent or guardian of a child who currently attends Golden Flatts school. To apply:

- You will need to collect a nomination form from Golden Flatts Primary school office together with a booklet 'Being a School Governor in Hartlepool'. Fill in the form which requires you to obtain support from five other parents or carers of children at Golden Flatts Primary School.
- Before completing the nomination form, it is advisable that you speak with the Headteacher and/or Chair of Governors to discuss the role of a school governor.
- Return the form to the head teacher by **12.00 noon on Friday 3rd February 2023**.
- If there are more nominations than places available an election will be held and this will be arranged by the school as soon as possible after the closing date for nominations.
- Successful applicants will be appointed following satisfactory safeguarding checks.

Further Information

For further information about being a school governor or if you have any queries about the process, please contact the school or the Governor Support Team at Hartlepool Borough Council at the following address:

Child and Joint Commissioning Services
Civic Centre, Level 4
Victoria Road TS24 8AY
Tel: 01429 523766 or 523767
Email: @hartlepool.gov.uk

SHARING OF INFORMATION

Information included on this form will be used in accordance with the HBC Governor Support Service Privacy Notice which can be accessed on the HBC website <https://www.hartlepool.gov.uk/governorsupportservice>



What do School Governors Do?

School governors work as a team on the Federated Governing Body alongside the Head teacher, the local authority and school staff to ensure the effective running of the school.

Their responsibilities include helping to:

- raise standards of education and achievement
- develop the schools' curriculum
- set and monitor the schools' budgets
- agree school policies including those relating to discipline and safety
- agree schools' staffing structures and procedures for appointing staff.

Governors can also...

....help to support the schools' by bringing their own particular knowledge and personal skills. Parent Governors can provide an important local community perspective and, whilst they are not allowed to get involved in individual cases – there are other procedures for this – they can provide a useful overview and feedback on the views of parents.

For how long can I be a Governor?

A governor's term of office is usually for 4 years. After this time, if you still have a pupil at the school you can re-apply to become a Parent Governor in the same way as before.

If you no longer have children at the school you may be appointed, for instance, as a Co-opted or Local Authority Governor if there are vacancies under those categories.

What can being a Governor do for me?

- Knowledge that you are helping pupils and giving something back to the community
- Develop new skills that may be useful elsewhere
- A sense of purpose and achievement.

What is expected of School Governors?

School governors are expected to attend all meetings of the full Governing Body. There is usually one each term lasting around 2 hours, but sometimes additional meetings may be called. Governing Body meetings help to determine the overall direction of the schools and agree key policies.

Governors should also be prepared to attend committee meetings which look in more detail at specific issues.

Governors work collectively (not as individuals) in the best interests of the schools. In order to make an effective contribution governors are expected to:

- develop their understanding about education in general and your school in particular
- become familiar with the rules of school governance
- keep up to date with changes in education policies and attend training events.
- show an interest in school activities.

Governors are also encouraged to visit the schools whenever they can to get to know how the schools operate, to meet staff and on occasions attend assemblies and sit in on lessons. Visits will need to be agreed with the head teacher beforehand. It would be helpful you if you could take some time to read the booklet 'Being a Governor in Hartlepool' which can be obtained from the school.

What help can I expect?

Following your appointment you will receive an information pack from the local authority which provides information about the Governing Body, the role of school governors. In addition the Council's Governor Support Team provides advice and also arranges regular briefing sessions including governor induction training.

Information, about the schools can be found on the schools' website and the Headteacher will be happy to discuss any issues or concerns that you may have as a governor.

